



**PT BATAVIA PROSPERINDO FINANCE Tbk**  
**INVITATION OF**  
**EXTRAORDINARY MEETING OF SHAREHOLDERS**

The Board of Directors hereby invites Shareholders to attend **the Extraordinary Meeting of Shareholders** (hereinafter referred to as "**Meeting**") that will be held on:

Day, date : Tuesday, September 1<sup>st</sup>, 2020  
Time : 02:00 PM Jakarta Time  
Place : Chase Plaza Building, 12<sup>th</sup> Floor  
Jl. Jend. Sudirman Kav.21, Jakarta 12920 – Indonesia

**The Agenda of Meeting:**

1. Approval of amendments and/or adjustments of articles of association of the Company;
2. Approval of the Company's plan to implement additional capital through the Capital Increase mechanism by Providing Pre-emptive Rights, in accordance with the Regulation of the Financial Services Authority of the Republic of Indonesia (“**POJK**”) Number 14/POJK.04/2019 concerning Amendments of POJK Number 32/POJK.04/2015 concerning the Capital Increase of Public Company by Giving Pre-emptive Rights, including:
  - a. Approval of amendments to the Company's Articles of Association in connection with the increase in the Company's Issued and Fully Paid Capital through Capital Increase by Providing Pre-emptive Rights;
  - b. Granting power and authority to the Board of Directors of the Company, with substitution rights, to carry out all necessary actions related to the Capital Increase by Providing Pre-emptive Rights, including but not limited to making or requesting deeds, required letters or documents, present in front of the authorized parties/officials including notaries, submit applications to the authorized parties/officials to obtain approval or notify or report this matter to the competent parties/officials, in accordance with the prevailing laws and regulations.

**Explanation of the Agenda of Meeting is as follows:**

- **First Agenda**, the Company intends to:
  - a. Increase authorized capital to anticipate future capital requirements (Article 4 paragraph 1 of the Company's Articles of Association);
  - b. Adjustment of the Articles of Association of the Company to POJK Number 14/POJK.04/2019 concerning Amendments to the Financial Services Authority Regulation Number 32/POJK.04/2015 concerning Increase in Capital for Public Companies by Providing Pre-emptive Rights; POJK Number 15/POJK.04/2020 concerning Planning and Implementation of General Meeting of Shareholders of Public Companies; and POJK Number 16/POJK.04/2020 concerning the Implementation of the General Meeting of Shareholders of Public Companies by Electronic.
  
- **Second Agenda**, is a request for Shareholders' approval for the Company's plan to increase the Company's issued and fully paid capital through the Capital Increase mechanism by Providing Pre-emptive Rights in accordance with POJK Number 14/POJK.04/2019 concerning Amendments on POJK Number 32/POJK.04/2015 concerning Increase in Capital for Public Companies by Providing Pre-emptive Rights.

**Notes on the Meeting:**

- A. Meeting will be held with referring to POJK No. 15/POJK.04/2020 concerning Planning and Implementation of Shareholders General Meeting for Public Company ("**POJK 15/2020**") and the Company's Articles of Association.
  
- B. The Company does not send a separate invitation letter to the Shareholders, this invitation is considered as official invitation for the Company's Shareholders.
  
- C. Shareholders who are entitled or represented to attend the Meeting should be the Shareholders whose names are recorded in the Register of Shareholders of the Company on Friday, August 7<sup>th</sup>, 2020 at 04:00 PM Jakarta Time or Shareholders whose names are recorded in the Collective Custody of PT Kustodian Sentral Efek Indonesia ("**KSEI**") at the closing of stock trading on Friday, August 7, 2020.
  
- D. Provisions Regarding the Prevention of Covid-19 Spread:

Concerning to the Government's recommendation to minimize social interaction, keep a safe distance (physical distancing) and avoid crowds in order to mitigate the spread of the Covid-19 virus transmission, the Company hereby advises the Shareholders for not physically presenting the Meeting but by granting power of attorney to an Independent Party namely the Company's Securities Administration Bureau (PT Adimitra Jasa Korpora), who will represent the Shareholders to vote and convey the questions to the Meeting.

## E. Power of Attorney:

### 1. Electronic Power of Attorney

The Company advises the Shareholders in the Collective Custody of PT Kustodian Sentral Efek Indonesia ("**KSEI**") to provide electronic power of attorney ("**e-proxy**") to the Independent Party, who is the representative appointed by the Company's Securities Administration Bureau (PT Adimitra Jasa Korpora), through **eASY.KSEI** facilities that can be found on the Securities Ownership/AKSes.KSEI Website (<https://akses.ksei.co.id/>);

The Shareholders may also give electronic authority/**e-proxy** to their representative or to **KSEI** Participants through **eASY.KSEI** facilities.

Electronic authority/**e-Proxy** must comply with the procedures, terms and conditions determined by KSEI and the Company.

### 2. Non-Electronic Power of Attorney

Apart from the electronic authority/**e-proxy** as mentioned above, Shareholders can give power of attorney without the **eASY.KSEI** mechanism by downloading the Power of Attorney form on the Company's website ([www.bpfi.co.id](http://www.bpfi.co.id));

The Power of Attorney that has been filled in completely and signed on a duty stamp, is then scanned and sent along with a copy of the ID card (KTP / Passport) via email to **opr@adimitra-jk.co.id** no later than 3 (three) working days prior to the Meeting, which is Thursday, August 27<sup>th</sup>, 2020. The original Power of Attorney must be submitted directly or by registered letter to the Company's Securities Administration Bureau, PT Adimitra Jasa Korpora ("**BAE**"), with the address: Kirana Boutique Office Blok F3/5, Jl. Kirana Avenue III – Kelapa Gading, Jakarta Utara and received by BAE no later than 3 (three) working days prior to the Meeting on Thursday, August 27<sup>th</sup>, 2020.

3. Member of the Board of Directors, Board of Commissioners and employees of the Company is able to act as representative of shareholders to attend the Meeting but they are not allowed to take a vote. However the members of the Board of Directors, the Board of Commissioners and employees of the Company are not allowed to act as representative of Shareholders who give authority through **e-proxy**.
4. Members of the Board of Directors, members of the Board of Commissioners and employees of the Company can act as the power of attorney of the shareholders, but their votes will not be counted in voting. Electronic authorization through e-Proxy does not

allow members of the Board of Directors, members of the Board of Commissioners and employees of the Company to act as representative of shareholders.

F. Physical Presence of Shareholders or Their Representative

The Shareholders or their representative who will remain physically present at the Meeting must follow the security and health protocols applied by the building where the Meeting will be held. Before entering the meeting room, shareholders or their representative must follow procedures below:

1. Individual Shareholders have to submit a photocopy of Identity Card ("KTP) or other proof of identity.
  2. Representatives of Individual Shareholders have to submit (i) Power of Attorney determined by the Company and photocopy of KTP or other proof of identity, unless the power of attorney has been submitted to the Securities Administration Bureau, (ii) photocopy of KTP or other proof of identity of the Representative and showing the original.
  3. Institutional Shareholders or their representatives shall submit: (i) Power of Attorney determined by the Company, (ii) copy of the latest Articles of Association of the Institutional Shareholders and its amendments, letters of ratification/approval from the competent authority and deeds which contains changes in the composition of the last management (who took office when the Meeting is held), and (iii) special power of attorney (if required by the Articles of Association of the Institutional Shareholders).
  4. Shareholders whose shares are in KSEI's collective custody are required to show Written Confirmation for Meetings ("KTUR") which can be obtained at a securities company or custodian bank where the Shareholders opened their securities accounts.
- G. In accordance with Article 17 and 18 POJK 15/2020, the Meeting materials are available and can be accessed and downloaded through the Company's website ([www.bpfi.co.id](http://www.bpfi.co.id)) from the Invitation date until the Meeting date.
- H. For the arrangement and effectiveness of the Meeting, the Shareholders or their representative are kindly requested to be present in the meeting room 30 (thirty) minutes before the Meeting.

**Jakarta, August 10<sup>th</sup>, 2020**  
**PT Panin Sekuritas Tbk**  
**Board of Directors**